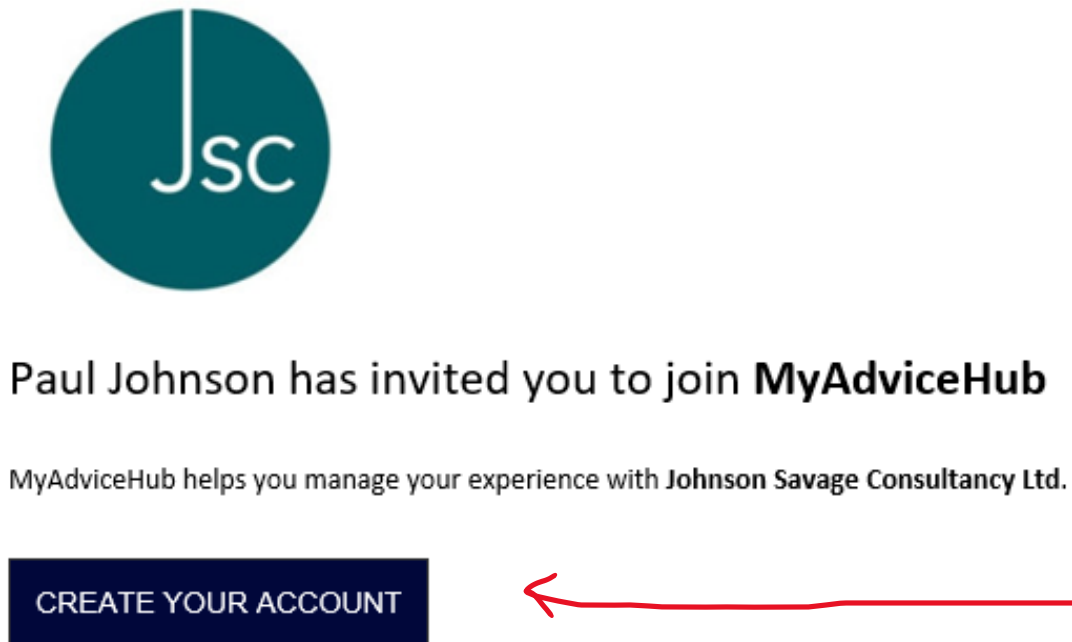


You will get an invite email from me (paul@jscfinancial.co.uk), or one of the team here, with the subject:

‘Welcome to MyAdviceHub for Johnson Savage Consultancy Ltd’

The system is set up using your email address we have on file, along with the mobile number we also hold on file for you.

- The email content should look like this:



Click/tap on the Create your account box in the email, it will then open a new internet browser screen that looks like the next page



Welcome to MyAdviceHub

 Provided by The Openwork Partnership

Hi Paul,

To create your account, please read and agree to the [Terms and Conditions](#) and [Privacy Notice](#)

☐

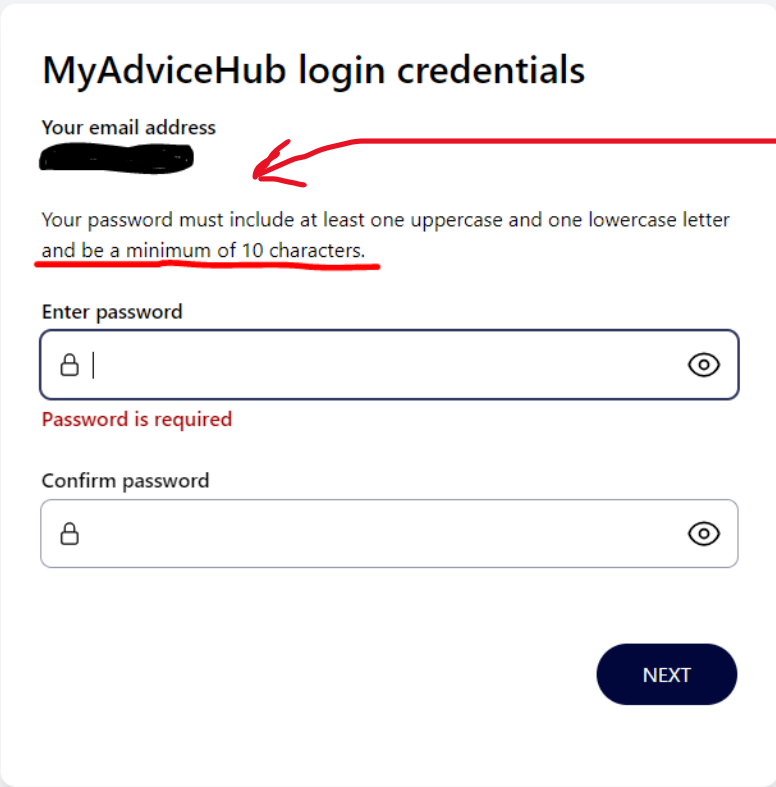
I have read, understood, and agree to, the Terms and Conditions and Privacy Notice

CONTINUE

Instead of Paul, it will say your name here.

You can open and read the T&C's and Privacy Notice, then click or tap the tick box to confirm you have done so, then click/tap continue.

this page will appear with your email address confirmed at the top:



The image shows a login form titled "MyAdviceHub login credentials". It contains the following elements:

- Your email address:** A text input field with a blacked-out email address. A red arrow points from a box labeled "Your email address will appear here." to this field.
- Password instructions:** Text stating "Your password must include at least one uppercase and one lowercase letter and be a minimum of 10 characters." The phrase "and be a minimum of 10 characters." is underlined in red.
- Enter password:** A password input field with a lock icon and a toggle eye icon. Below it, the text "Password is required" is displayed in red.
- Confirm password:** A second password input field with a lock icon and a toggle eye icon.
- NEXT button:** A dark blue button with the word "NEXT" in white.

A red arrow points from the "NEXT" button to the text "Once you have created a password and re-entered it, click next." below the form.

Once you have created a password and re-entered it, click next.
and this screen will appear, you should also receive a 6-digit code via text message to your mobile phone:

Set up two-factor authentication

Please enter the code we sent to the number ending 6949 via SMS

Verification code

Code is required

Haven't received your code? [Resend code](#)

VERIFY

Enter the code in the box and click verify.

The next screen will look like this, with your adviser details on the right-hand side:



My notifications



All good

You have no outstanding tasks to complete.




My adviser

Melanie Johnson

 Email

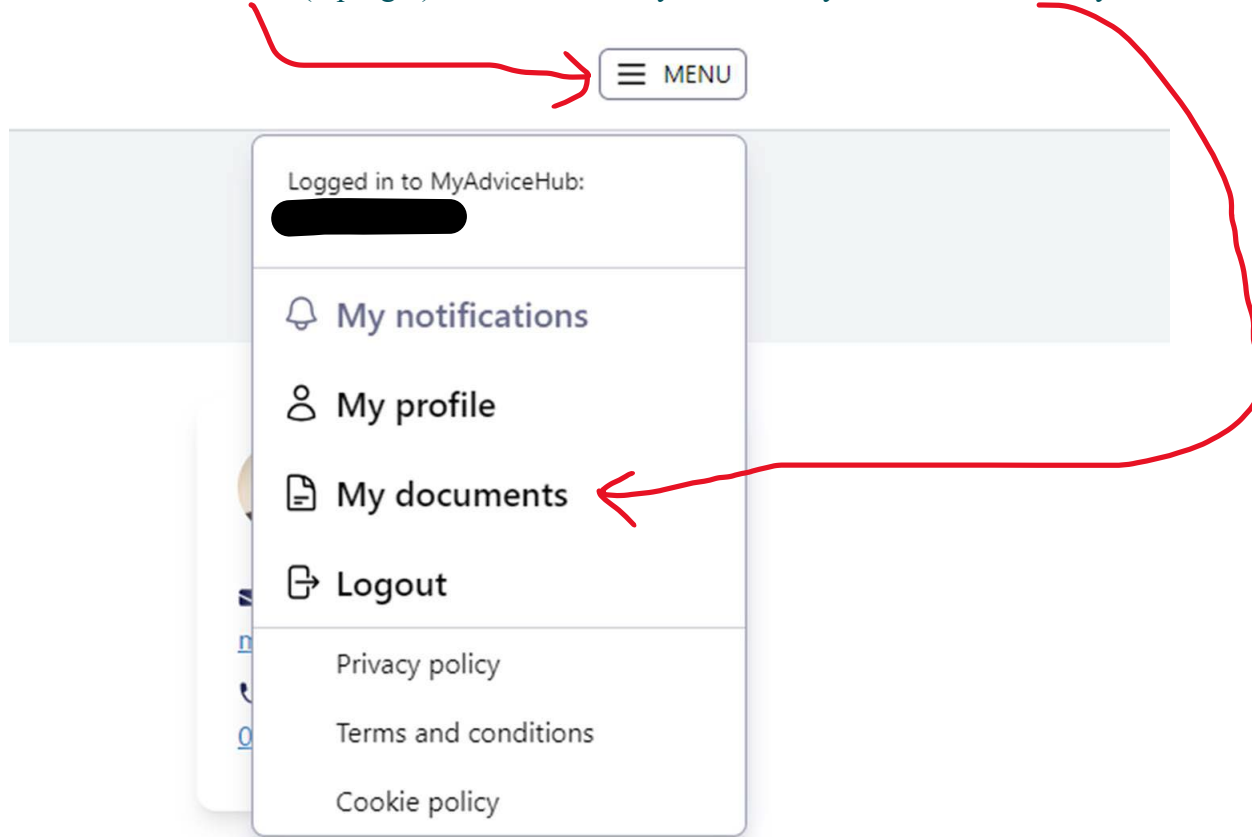
mel@jscfinancial.co.uk

 Phone

[01926 843006](tel:01926 843006)

Where you have any outstanding documents to review that we have uploaded, such as your investment reports and any other documents, it will state you have outstanding tasks to complete. IF it says 'all good' like above, you have no documents to open and review.

You can use the menu (top right) to do this, and if you wish to, you can download any documents and save them locally too.

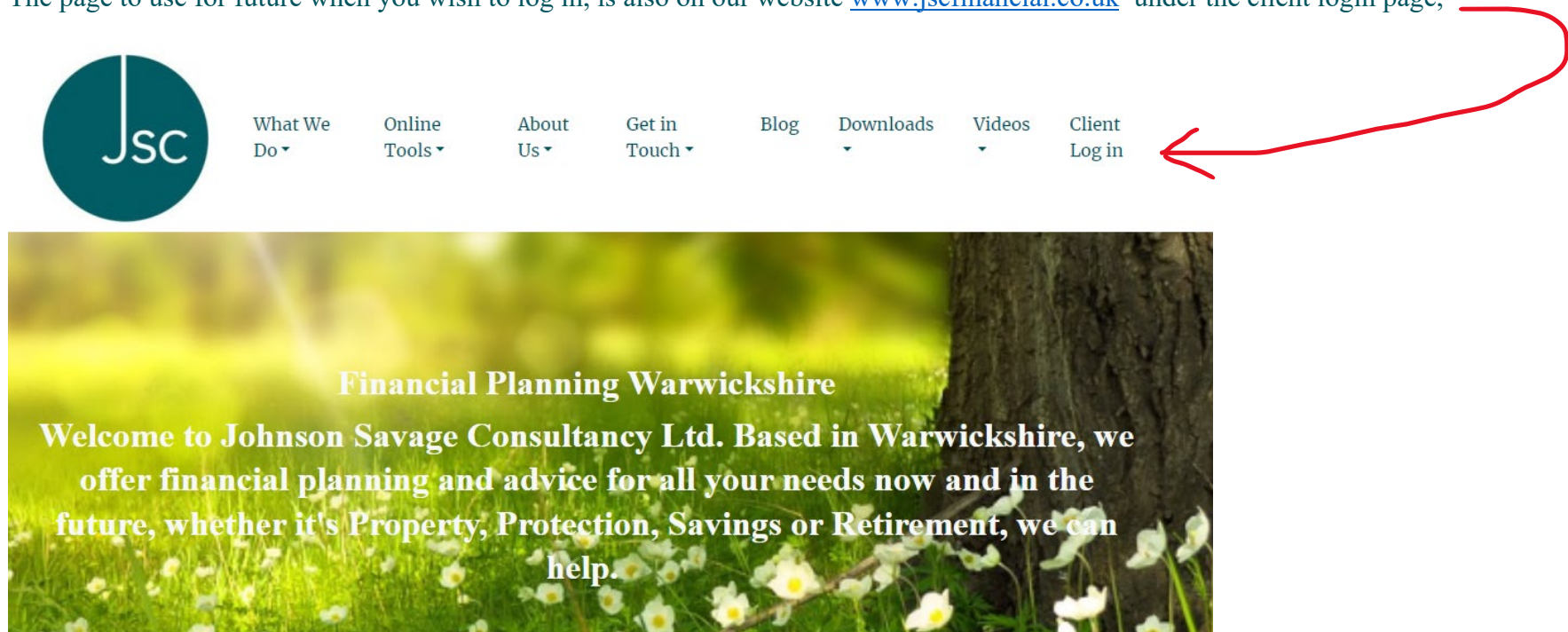


Things to try if you are not able to get in:

- Go into internet settings and clear/delete all cookies & history, close internet browser and then re-open internet.
- Only use the link in the invite email to create your new password for the first time (this is a new system, not the old one we had access to before)

Once you have logged in for the first time, you will get an automatic email from me, with the link to use for logging in in the future.

The page to use for future when you wish to log in, is also on our website www.jscfinancial.co.uk under the client login page,



The next page shows what it looks like:



What We
Do ▾

Online
Tools ▾

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Us ▾

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Touch ▾

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[Client
Log in](#)

Client Log in Links



7IM

Monitor your investments on the 7IM platform.



Advance by Embark

Monitor your investments on the advance by embark platform.



myAdviceHub Client Portal

Click here to view and upload your documents

You can click on the link for MyAdviceHub Client Portal to open the log in screen

or use this link <https://jsc.myadvicehub.com/> and save it as a favourite in your browser.

If you have any problems getting into the system, please call the office on 01926 843006 and speak to one of the team.